

**Land Bank Board Meeting Minutes**  
**Courthouse Annex Conference room**  
**10/13/2016**

Meeting was called to order by: Bonnie Summers at 1:35 PM

**In attendance:**

- Vince Witherup-Commissioner
- Albert Abramovic-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Paul Calderone-Residential Representative
- Jason Ruggiero-Planning
- Emily Donaldson-Planning
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Curtis Greene-City of Oil City
- Koah Pentz-Cranberry Township
- Sarah McGuinness-Planning
- Patrick Owoc-Housing

Introductions were made for the guest in attendance. Guest in attendance was: Patrick Owoc-Venango County Housing.

Motion was made by Nancy Marano to accept last month's meeting minutes 2<sup>nd</sup> by Barb Cisek McGarvey, all in favor.

**Old Business:**

Update on the Drelick property at 46 East Bissell Ave. Some members of the board had the opportunity to do a walkthrough of the property. They stated that it is dated; however it is livable in its current state. Bill Moon did state it is in need of a new roof; therefore a bank probably will not mortgage it.

- *Some of the concerns are the size of the house and will a first time home buyer be able to keep the utilities up to date.*
- *The location is not walking distance to stores.*
- *If it is donated to the Land Bank to resale, who is going to maintain the up keep and utilities until it sells.*
- *If it is sold on article of agreement, we are taking a risk of the property being damaged and abandoned.*

At this time the Land Bank feels it is not in the best interest to obtain this house, it was suggested to see if the current owner would donate it to the Oil City housing authority if they are willing to take it? Bonnie is going to contact the owner and the Oil City housing authority and this will be discussed further at next month's meeting.

**New Business:**

Bonnie asked Patrick Owoc from Venango County Housing to attend the meeting to see if they could work with the Land Bank providing names of individuals that may be looking to buy a house and if they would qualify for the first time home buyers. Patrick is going to discuss with Stacey Shawgo the intentions of the Land Bank and see if she can provide a list of ones she feels would qualify.

Vince Witherup suggest that Julie Thompson send a letter to all the municipalities informing them of the Judicial Sale and seeing if they are interesting in purchasing any. Bonnie suggest that the municipalities make a proposal to the Land Bank stating which ones they are interested in and what they plan to do with the properties if obtained.

Julie did provide the Land Bank with a tentative list of the Judicial Sale properties. She stated that the sale should be held in April no later than May. She will send a letter along with a list of Judicial Sale properties to each municipality giving them the opportunity to purchase any properties they may be interested in.

**Next Meeting:** Thursday November 10, 2016 at 1:30 PM

Vince Witherup made a motion to adjourn the meeting at 2:30 PM. 2<sup>nd</sup> by Nancy Marano, all in favor.

Submitted by: Mary Swisher