

Land Bank Board Meeting Minutes
Courthouse Annex Conference room
7/07/2016

Meeting was called to order by: Albert Abramovic at 1:35 PM

In attendance:

- Vince Witherup-Commissioner
- Albert Abramovic-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Paul Calderone-Residential Representative
- Jason Ruggiero-Planning
- Emily Donaldson-Planning
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Curtis Greene-City of Oil City
- Koah Pentz-Cranberry Township
- Sarah McGuinness-Planning

Introductions were made for the guest in attendance. Guest in attendance were: David Janz from Franklin Ministerium, Bill Buchna and Cara Rowland from Housing.

Motion was made by Barb Cisek McGarvey to accept last month's meeting minutes 2nd by Nancy Marano, all in favor.

Old Business: Update from Albert Abrmovic on the Lintz Property being sold the neighbor instead of the City of Franklin. Albert stated he is waiting a call back from the neighbor. Julie stated that as of August 16, 2016 the property can be transferred, therefore it will be voted at the next meeting as to sell the property to the neighbor or transfer it into the City of Franklin's name.

Review and vote on job description: Diona stated once the job description is accepted, the Land Bank needs to address the Commissioners and request that this be part of another job description and not a standalone position. The Land Bank will dictate the percentage allocated to the Land Bank.

It was noted that #8 under required Knowledge, Skills and Abilities was not corrected to reflect "Venango County Land Bank" in place of administrative analysis as voted on in a previous meeting.

Nancy Marano made a motion to adopt the job description and pass it on to the Commissioners once the corrections are made 2nd by Barb Cisek McGarvey all in favor.

Update on the properties purchased by the Municipalities:

Bill Moon stated that the demo is in process for the 9 E. Bissell property at a cost of \$9,900.00. Diona believes that one if not both of the Rouseville properties have been razed.

New Business:

David Janz was in attendance to see if there is a way for the Land Bank to partner up with the Franklin Ministerium and other local organizations to provide affordable housing for first time home buyers. David suggests using the blight properties and fixing them up for this purpose. He stated that the Mustard Seed could possibly help with the renovations. The board members expressed interest in partnering up with the organizations since this is a goal for the Land Bank; helping with the blight and in turn helping families obtain a home.

Next Meeting: Thursday August 11, 2016 at 1:30 PM

Nancy Marano made a motion to adjourn the meeting at 2:40 PM. 2nd by Diona Brick all in favor

Submitted by:
Mary Swisher