

Q & A - RCAD RFP

Where and when will the Pre-Bid Conference be held?

- The pre-bid conference is mandatory and will be held at Butler County Emergency Services, 120 McCune Drive, Butler, PA 16001 on June 9, 2016 at 12:00.

When will all electronic documents be available?

- All electronic documents will be given to potential bidders at the pre-bid conference and that will include a fill-in document from the RFP as well as the appendices.

As each state is different, what licenses and certifications are required?

- We are unaware of required licenses and certifications.

What is expected with regard to bid bonds and performance bonds?

- At the time of bid, a bond is expected for 10% of the bid price. This must be with a surety company authorized to do business in the Commonwealth of Pennsylvania.
- At the time of contract, a bond must be executed for 100% of the contract price. This must be with a surety company authorized to do business in the Commonwealth of Pennsylvania. This must be submitted within 14 days of the contract award.

What is the number of the RFP? It is not mentioned anywhere, although we are required to have it marked on the outside of the submittal package.

- There is no number –Packages are to be marked Regional CAD

When the County refers to backup/admin licenses, are these used in production?

- The backup/admin licenses will be routinely used for query/admin functions except in times of emergency/overflow.

Are the CAD workstations used for dispatching and call-taking or are any of them call-taking only?

- CAD workstations should be capable of being used for call-taker, dispatcher and combined operation

Of the 7 remote licenses (Mercer County), how many are used for remote dispatching purposes?

- These are used strictly for administrative and training purposes.

How many total mobile users does Venango County anticipate using, including law, fire, and EMS?

- Currently, the County is unsure how many mobile users they will require.

Where does the County anticipate the primary site and disaster recovery site will be located (i.e. primary site at Venango, DR at Mercer)?

- For design purposes the primary site will be Lawrence County with Butler County serving as the DR site However, proposers may submit alternate sites within the four counties.

RFP page 58, item 11.3 Proposal Format refers to a "Proposal Response Sheet." Please specify where vendors can find the Proposal Response Sheet.

- These items were provided at the pre-bid meeting.

RFP page 59, item 2.e refers to an "RFP Response Form." Is this Form C – RFP Additional Comments or another document? Please specify.

- This is referring to the RCAD RFP Vendor Form (Proposal Response Sheet).

Please provide details on the types of responses and information vendors should include on Attachment C – Additional RFP Comments Form.

- This is to clarify the original response for the RFP in any way. Especially in areas where a vendor marks "Partially Comply" or "Do Not Comply"

Please provide details on the types of responses and information vendors should include on Attachment D – Additional Functional Specification Comments Form. Is it acceptable for vendors to use the Comments column on Attachment A – Functional Specifications Spreadsheet?

- This is to clarify any part of the specifications that you feel necessary.

For comments that exceed Microsoft Excel's character limit, may vendors create additional Word documents and exhibits?

- Please use the Additional Comments forms for things that may exceed the character limit.

The "Proposal Response Sheet" (required document) is not provided in the RFP; where do we obtain it?

- The proposal response sheet was provided with the documents at the pre-proposal meeting.