

**Land bank Board Meeting Minutes
Courthouse Annex Conference room
03/10/2016**

Meeting was called to order by: Bonnie Summers at 1:35 PM

In attendance:

- Vince Witherup-Commissioner
- Albert Abramovic-Commissioner
- Bonnie Summers-Public
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Paul Calderone-Residential Representative
- Jason Ruggiero-Planning
- Emily Donaldson-Planning
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment

Introductions were made for the guest in attendance representing the City of Franklin, Polk Borough and Cranberry Township.

Motion was made by Albert Abramovic to accept last month's meeting minutes 2nd by Paul Calderone, all in favor.

Old Business:

Update on deed transfer from the property on State and 3rd Street Oil City: Fred Harris has paid for this property in full including the closing costs; therefore the deed will be recorded on March 11, 2016.

New Business:

Judicial sale: Julie Thompson stated that the judge set a date for the upcoming judicial sale as April 18, 2016 at 10:00 AM in the Courthouse Annex Conference Room 100. Julie also explained the Land Bank's bid trumping process. Julie Thompson, Jason Ruggiero and Emily Donaldson shared information and recent photos regarding parcels that may be of interest to the Land Bank and municipalities. They also showed us maps using Google Earth with overlays of all the parcels in Venango County as well as overlays of all repository and judicial sale properties.

After reviewing the properties it was suggested to hold another meeting March 31, 2016 at 1:30 PM to go over any parcels that the Land Bank, along with the municipalities and school districts, are interested in entering into an option to purchase agreement with the Tax Claim Bureau at the judicial sale. This agreement must be made before the judicial sale, giving the Land Bank the ability to purchase a property free and clear at the judicial sale for a previously agreed to price without competitive bidding. She also explained that the advertisement in the local newspapers for the sale will include a line that states the Venango County Land Bank may be bidder at the sale. This will also be announced before the judicial sale. Also, if we chose to exercise our option we will ask if there are any interested bidders at the sale for the property, record their bidder number and ask them to contact the Land Bank about purchasing it from us. Diona Brick will also arrange to have this additional meeting advertised.

Diona Brick will contact George Thompson, solicitor for Rouseville Boro, to see they are interested in having the Land Bank acquire property for them at the judicial sale for demolition thru the County's match for the HOMES grant.

Julie Thompson will contact Rouseville Boro and the City of Oil City again to invite to the next meeting.

Diona Brick made a motion to adjourn the meeting at 3:00 PM seconded by Bonnie Summers, all in favor. The next meeting will be March 31, 2016 at 1:30 PM in conference room 100.

Submitted by:

Mary Swisher