

**Land bank Board Meeting Minutes
Courthouse Annex Conference room
March 19, 2015**

Meeting was called to order by: Bonnie Summers at 1:40 PM

In attendance:

- Vince Witherup-Commissioner
- Bonnie Summers-Commissioner
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Paul Calderone-Residential Representative
- Matt Gilara-Assessment
- Jayne Romero-Housing
- Bill Buchna-Housing
- Mary Swisher-Assessment

1. It was requested by Barb, that it be noted that she was not in attendance at the 2/12/2015 meeting. (**Correction has been made by Mary Swisher**).
2. Barb questioned why Karen Wenner was forwarding the minutes to the board members and not being done by the secretary. Barb also wanted to verify that we have her correct email on file. (**It was explained that Mary Swisher will type up the minutes and forward them to Julie Thompson for review, once reviewed she will forward them to the appropriate members**). The email that is on file for Barb is windemere@windstream.net (which Barb verified is correct)
3. Barb expressed her concern with having Karen Wenner at the land bank meetings. Barb feels that Karen is influencing the board, as to renting the Polk property opposed to selling it to make money for future purchases. Barb believes that Karen should only be present when needed. She feels that Karen is taking over too much and nothing is being accomplished. (**It was suggested to see if staff from planning can maybe take over Karen's involvement to ensure the land bank remains staffed, with someone to be the representative for the land bank. It was also suggested, since Karen is the most educated concerning the landbank, that she works with planning or whomever and attend the meetings when needed**).
4. **Bylaws** _Have been completed by Richard Winkler. Julie Thompson request that the last sentence of 4.7 & 4.8 be omitted because it states that the secretary and treasurer are one in the same, however that is not the case for the land bank. (**Barb motioned the corrections and Julie second, all in favor**)
5. Diona questioned if the land bank meetings have to be advertised. Bonnie stated that they did under the sunshine act because of two or more commissioners being present. (**The meeting will be advertised in the newspaper once and listed on the web site**).
6. Diona has filed for an EIN on 03/03/2015. She should have it within the next week or two.
7. Jayne Romero provided pictures and updated information regarding the Polk property. Jayne stated that the material for the interior repairs will be \$10,000 without labor. Bonnie stated that the county will cover the \$10,000 for the material. (**As for the labor that will be looked into, determining what happens with the house**). Jayne stated that the mustard seed will do the labor, as long as the house remains a HUD house. They will not cover the labor if the house is given to the land bank.
8. It was suggested by Diona & Jayne that the county sell the Polk property to the Housing authority to be used as a rental opposed to gifting it to the land bank, to assure that the county does not take a loss on the property if it does not sell for at least the cost they have involved. Diona stated that then the land bank can appeal the commissioners for money for future purchases. (**Diona motioned to review the use of the house, Julie second, all in favor**).
9. Barb suggests that the board members take a tour of the house to get a better idea of the condition and to determine the best interest for it. (**Diona is going to look into getting a van to do so**).

10. Richard Winkler did state that it would be ok for people to donate their property to the land bank, however Julie does have a concern with this; she stated that the board will have to be very careful not to inherit ones problems. ***(This will be discussed further, to see if this is something the board's members are interest in).***
11. Julie and Matt provided photos and maps of some properties listed on the judicial sale, to give the board members an idea of the some of the properties that goes for back taxes.
12. It was suggested by Rob Walter to see if the municipalities would be willing to help the land bank rather it be donating monies to tear down blight houses or donating their time and equipment to help with the process.

Adjournment:

Diona Brick made motion to adjourn the meeting at 3:15 PM, second by Barb.

The next meeting is scheduled for Thursday, April 9th at 1:30 PM in the courthouse annex.

Submitted by:

Mary Swisher