

Reviewed by: \_\_\_\_\_  
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**COMMISSIONER BOARD MINUTES**  
**March 10, 2015**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks  
Commissioner Bonnie Summers  
Abby Flockerzi, Administrative Assistant  
OC Bell, Airport  
Bill Kresinski, MIS  
Rich Mihalic, Park  
Deborah Sharpe, Treasurer  
Monica Vanderhoff, RSVP  
Lisa Moritz, RSVP  
Daniel O'Brien, AmeriCorp  
Albert "Chip" Abranovic, Public  
Sheila Boughner, News Media

Commissioner Vince Witherup  
Denise Jones, Chief Clerk/County Administrator  
Rich Winkler, Solicitor  
Diona Brick, Fiscal  
Gerry McGuinness, Voter Registration  
Jayne Romero, Human Services  
Jillian Stephens, Human Resources  
Sherry Kulinski, AmeriCorp  
Major Smith, RSVP  
Jessica Stephens, AmeriCorp  
Curt Anderson, Public  
Jacob Griffin, News Media

The Election Board, Retirement Board and Salary Board meetings were convened and adjourned prior to the start of the Commissioner Board meeting.

**CALL TO ORDER:**

Commissioner Brooks called the meeting to order at 6:06 p.m.

**APPROVE / AMEND COMMISSIONER BOARD AGENDA:**

The following changes were made to the agenda: addition of Approval of Federal Fiscal Year 2015 Certification and Assurances for Federal Transit Administration Assistance Programs, Addition of Approval of Early Head Start Continuation Contract and addition of Approval of Time Warner Cable Enterprises LLC under Human Services.

Commissioner Witherup made a motion to approve the above amendments, seconded by Commissioner Summers, aye all.

**APPROVAL OF MINUTES FROM THE FEBRUARY 10, 2015 MEETING:**

Commissioner Witherup made a motion to approve the minutes from the February 10, 2015 meeting, seconded by Commissioner Summers, aye all.

**PUBLIC COMMENT ON COMMISSIONER BOARD AGENDA:**

There was no public comment offered on the Commissioner Board agenda.

**COURT ADMINISTRATION:**

There was no business to be conducted.

**ROW OFFICES:**

The following item was presented for approval by Ms. Jones:

Approval of Agreement with Erie County Coroner's Office for Use of Forensic Pathologist – The County of Erie has an independent pathologist on retainer and Erie County makes his services available to other counties, including Venango County, as needed for autopsies and other post mortem exams. The cost of a normal autopsy is \$850.00 with an additional \$35.00 if photographs / video tape are requested. Any autopsy that goes beyond normal procedures would result in additional charges. A \$5,000.00 retainer is required, which would be applied to the cost of autopsies; of this \$5,000.00, \$3,500.00 comes from the Coroner's budget and \$1,500.00 comes from the District Attorney's budget. This is a one year agreement. In the past years, the retainer has been exhausted.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Summers, aye all.

**PRISION:**

There was no business to be conducted.

**COMMUNITY SERVICES ADMINISTRATION:**

The following items were presented for approval by Mr. Bell:

Approval of Airport Lease Agreement with Sun Air Express Airlines and Approval of Hangar Lease with Sun Air Express Airlines – These lease agreements with Sun Air Express Airlines give non-exclusive use of terminal space and public areas plus one tow around aircraft deicing unit with tow tractor and hanger space. These will all be provided to Sun Air Express Airlines for \$400.00 per month. The leases begin on March 1, 2015 and end September 30, 2016.

Commissioner Summers made a motion to approve the above lease agreements, seconded by Commissioner Witherup, aye all.

Approval of Operating Agreement with Quick Flight, Inc. – This operating agreement is to provide complete passenger and ground services for the airline at Venango Regional Airport.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Summers, aye all.

The following item was presented for approval by Ms. Brick:

Approval of HAZMAT Agreement with McCutcheon Enterprises, Inc. – This agreement gives a vote of support to McCutcheon Enterprises, Inc. to keep their HAZMAT certification. The County uses McCutcheon Enterprises, Inc. as a vendor for all HAZMAT clean ups because the County does not

have its own specific HAZMAT response team. Crawford and Mercer counties also use McCutcheon Enterprises, Inc. and have offered their support to the company as well.

Commissioner Summers made a motion to approve the above agreement, seconded by Commissioner Witherup, aye all.

**HUMAN SERVICES:**

The following items were presented for approval by Ms. Romero:

**NEW CONTRACTS 2014-2015**

**Item 1: Svetz Consulting Services, LLC** (HS)

**Synopsis:** Request Commissioner Approval to contract with Svetz Consulting Services, LLC. for the period March 1, 2015 through July 31, 2015 to provide an Initial Basic Development Skills for the Starting Adult Entrepreneur program for a maximum of 12 individuals identified by Human Services Staff. The County will compensate the Provider a maximum of \$2,400 for the completion of the program. The Provider will also present a two part Time Management Skill Development Program for Human Services manage staff at the cost of \$1,575. A waiver of the 3 million dollar liability coverage is requested due to the limited scope of work by the provider. Svetz Consulting Services holds a 1M/2M dollar policy. The required match will come from the existing match allocation.

**Item 2: Forever Broadcasting** (RSVP)

**Synopsis:** Request Commissioner Approval to enter into an agreement with Forever Broadcasting to air 160 sixty second commercials on various radio stations to advertise for RSVP Recruitment for the month of March for the total cost of \$1,200. There is no match required from the County.

**ADDENDUMS TO EXISTING CONTRACTS 2013-2014**

**Item 1: Community Services Block Grant (CSBG) Subcontractors** (CSS)

**Synopsis:** Subject to the availability of State and Federal funds, the terms of the Agreement between Venango County and both CSBG and the PROVIDERS to which CSBG funds were awarded dated January 1, 2014 may be extended for a period of 1 year. Therefore, Commissioner Approval is requested to grant funds for the period January 1, 2015 through December 31, 2015 to Providers as outlined below:

**A: Titusville Area YWCA** (CSS)

**Synopsis:** Request Commissioner Approval to amend the contract with Titusville Area YWCA entered into on January 1, 2014 for the purpose of extending the contract for the period January 1, 2015 through December 31, 2015 to provide housing support to income eligible individuals to a maximum reimbursement amount of \$7,500 for 2015. There is no match required from the County.

**B: Crawford County Coalition on Housing** (CSS)

**Synopsis:** Request Commissioner Approval to amend the contract with the Crawford County Coalition on Housing entered into on January 1, 2014 for the purpose of extending the contract for the period January 1, 2015 through December 31, 2015 to provide Housing Supports to income eligible individuals up to a maximum reimbursement amount of \$3,000 for 2015. There is no match required from the County.

**C: Women's Services** (CSS)

**Synopsis:** Request Commissioner Approval to amend the contract with the Women's Services entered into on January 1, 2014 for the purpose of extending the contract for the period January 1, 2015 through December 31, 2015 to provide Housing Supports to identified individuals up to a maximum reimbursement for 2015 of \$8,000. There is no match required from the County.

**ADDENDUMS TO EXISTING CONTRACTS 2014-2015**

**Item 1: Community Ambulance Services, Inc.** (Transportation)

**Synopsis:** Request Commissioner Approval to amend the contract with the Community Ambulance Service, Inc. effective October 1, 2014 for MATP services. The reimbursement rate will be \$2.10 per "live mile". According to new MATP regulations that became effective October 1, 2014, the provider can only bill for services when a consumer is present in the vehicle. Payments will no longer be made for travel or wait time. There is no match associated with this contract.

**Item 2: Connect America LLC.** (AAA)

**Synopsis:** Request Commissioner Approval to amend the contract with Connect America LLC., for fiscal year 2014-15 for the purpose of adding additional types of PERS provided to Aging Consumers to include Mobile GPS (\$35 per client/month), Cellular PERS with Fall Pendant (\$40 per client/month), and Mobile GPS with Fall Pendants (\$45 per client/month), as authorized by the County. There is no match required.

**OTHER ITEMS:**

**Item 1: Approval of CYFS Resource Family Agreements** (CYS)

Request Commissioner Approval to enter into four Resource Family Agreements for the Foster/Kinship Care Program, as authorized by the County.

**Item 2: Approval of Federal Fiscal Year 2015 Certification and Assurances for Federal Transit Administration Assistance Programs**

**Synopsis:** Request Commissioner Approval to submit annual paperwork for signatures allowing the County to apply for Federal funding. We are requesting \$350,000.00 to purchase four (4) vehicles, three (3) to five (5) bus shelters and some software upgrades. There is no match for the vehicles or the

bus shelters. However, a three (3) percent match is required on the software upgrades. It is estimated the match will be between \$750.00 and \$1,300.00.

**Item 3: Addition of Approval of Early Head Start Continuation Contract**

**Synopsis:** Request Commissioner Approval to subcontract with Early Start for \$849,642 to serve 116 pregnant women, infants and toddlers up to the age of three (3). There is a match associated with this grant but it is passes on to the contractor who secures the grant on the volunteer hours.

**Item 4: Approval of Time Warner Cable Enterprises LLC**

**Synopsis:** Request Commissioner Approval to enter into an agreement with Time Warner Business Class to provide High Speed Internet service to the County Transportation Facility located at 134 Hanger Drive Franklin, PA at the rate of \$99.00 per month with an installation fee of \$50.00. The duration of this agreement is 36 months with the monthly cost locked in at this rate.

Commissioner Witherup made a motion to approve the above items, seconded by Commissioner Summers, aye all.

The following item was presented for approval by Ms. Jones:

Approval of Agreement with Elat Properties, Inc. dba Cranberry Mall for Children’s Day – This agreement involves no money and basically say the County will abide by the Mall’s rule and have the proper insurance coverage to participate in Children’s Day at the Mall which will be held on April 2.

Commissioner Summers made a motion to approve the above agreement, seconded by Commissioner Witherup, aye all.

**FINANCE ADMINISTRATION:**

The following warrants were submitted for approval by Ms. Brick:

Warrant	HS021315	\$	106,949.52	Human Services Warrant
Warrant	21315	\$	224,001.10	Non-Human Services Warrant
Warrant	22015	\$	481,260.20	Non-Human Services Warrant
Warrant	HS022015	\$	187,372.11	Human Services Warrant
Warrant	SP022315	\$	1,853.00	Non-Human Services Warrant
Warrant	22715	\$	329,687.79	Non-Human Services Warrant
Warrant	HS022015	\$	85,706.88	Human Services Warrant
Warrant	SP022715	\$	21,643.30	Non-Human Services Warrant
Warrant	HS030615	\$	258,931.80	Human Services Warrant
Warrant	30615	\$	185,729.58	Non-Human Services Warrant
Warrant		\$	-	Non-Human Services Warrant
Warrant		\$	-	Human Services Warrant
<b>TOTAL</b>		\$	1,883,135.28	

Commissioner Witherup made a motion to approve the above warrants, seconded by Commissioner Summers, aye all.

The following items were presented for approval by Ms. Brick:

Approval of Triennial Audit Engagement Letter – This is an engagement letter for an audit of the County’s 911 Special Revenue Fund for the three (3) year period of 2012, 2013 and 2014. Pennsylvania Emergency Management Association (PEMA) requires this audit every three (3) years. The fee for this service is \$11,300.00.

Commissioner Summers made a motion to approve the above engagement letter, seconded by Commissioner Witherup, aye all.

Approval of MOU with Kelly Services for Crawford Careerlink® – This Memorandum of Understand is for Kelly Services to occupy space in the Crawford Careerlink®.

Commissioner Witherup made a motion to approve the above memorandum of understanding, seconded by Commissioner Summers, aye all.

Approval of Amendments to ACT Agreements for Each Careerlink® – The ACT Agreements are for work keys testing. This is testing that potential employees can take prior to them finding placement in a job, a training opportunity or on the job training.

Commissioner Summers made a motion to approve the above amendments, seconded by Commissioner Witherup, aye all.

Approval of Airbus Contract – This contract is for Crawford, Erie and Warren counties for reverse 911. This contract will be paid for with Homeland Security grant funds.

Commissioner Witherup made a motion to approve the above contract, seconded by Commissioner Summers, aye all.

### **HUMAN RESOURCES:**

The following Human Resource Agenda was presented for approval by Ms. Stephens:

### **PERSONNEL TRANSACTIONS AS A RESULT OF EXISTING VACANCIES:**

**PROBATIONARY NEW HIRE** – In Department #305 (Prison) of **Michele Ochalek**, Corrections Officer, AFSCME Position, Full-Time, 80 hours/pay, AFSCME Pay Grade 11, **effective 03/02/15; Special Conditions:** Filling existing vacancy; Action ratified at the March Prison Board meeting. In Department #510 (Area Agency on Aging) of **Cathy Gotses**, Community Health Nurse I, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 7, **effective 03/02/15; Special Conditions:** Filling existing vacancy. In Department #580 (Transportation) of **Randell Devlin**, Bus/Van Driver, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 9, **effective 03/09/15; Special Conditions:** Filling existing vacancy.

**PROMOTION** – In Department #531 (Human Service Clerical) of **Wendy Hoover** from Department Clerk II, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 6 to Department Clerk III, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 8, **effective 03/02/15; Special Conditions:** Filling existing vacancy. In Department #540 (MH/DS) of **Amy Aikins** from Senior Program Specialist, Full-Time Exempt, Exempt Pay Grade 3 to Program Manager, Full-Time Exempt, Exempt Pay Grade 4, **effective 03/09/15; Special Conditions:** Filling existing vacancy.

**PROMOTION / TRANSFER** – In Department #520 (Children & Youth) of **P. Brian Gotses** from Program Specialist, Full-Time Exempt, Exempt Pay Grade 2 to Department #540 (MH/DS), Senior Program Specialist, Full-Time Exempt, Exempt Pay Grade 3, **effective 03/09/15; Special Conditions:** Filling existing vacancy. In Department #540 (MH/DS) of **Willard Buchna** from Administrative Officer I, Exempt Full-Time, Exempt Pay Grade 1 to Department #590 (Housing), Senior Program Specialist, Exempt Full-Time, Exempt Pay Grade 3, **effective 03/02/15; Special Conditions:** Filling existing vacancy.

**TRANSFER / VOLUNTARY DEMOTION** – In Department #530 (PIC Unit) of **Sara Bell** from Caseworker III, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 7 to Department #540 (MH/DS), Caseworker II, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6, **effective 04/27/15; Special Conditions:** Filling existing vacancy.

**RATE ADJUSTMENT** – In Department #509 (Human Services Fiscal) of **Karen Rupert**, Human Service Fiscal Director, Full-Time Exempt from Exempt Pay Grade 5 (\$57,090.83 / yr.) to Exempt Pay Grade 5 (\$60,516.28 / yr.), **effective 02/16/15; Special Conditions:** Rate increase due to increase in responsibility. In Department #570 (Human Services CSS) of **Lucy Porter**, Case Aide, SEIU Position, Full-Time, 80 hours/pay from SEIU Pay Grade 6 (\$8.80 / hr.) to SEIU Pay Grade 6 (\$9.4602 / hr.), **effective 11/12/14.**

**END OF PROBATION** – In Department #507 (Veterans’ Affairs) of **Karen Hall**, Intake Clerk II, SEIU Position, Part-Time, 68 hours/pay, SEIU Pay Grade 6, **effective 02/11/15**.

**POSITION REALLOCATION** – In Department #320 (Emergency Management Svc.) of **Thomas Sherman** from Emergency Management Coordinator, Full-Time Exempt, Exempt Pay Grade 1 to Emergency Management Operations & Training Monitor, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 7, **effective 03/16/15**; **Special Conditions:** Reallocation due to restructuring of Emergency Service Departments; position ratified at the February Salary Board meeting. In Department #325 (911 Center) of **Mark Seigworth** from Emergency Communications Coordinator, Full-Time Exempt, Exempt Pay Grade 1 to County 911 Center Monitor, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 7, **effective 03/16/15**; **Special Conditions:** Reallocation due to restructuring of Emergency Service Departments; position ratified at the February Salary Board meeting.

**SEPARATION OF EMPLOYMENT - RETIREMENT** - In Department #510 (Area Agency on Aging) of **Donna Kalamajka**, Community Health Nurse I, **effective 04/20/15**.

**SEPARATION OF EMPLOYMENT** – In Department #125 (Public Defender) of **Valerie McConnell**, Administrative Assistant II, **effective 02/20/15**. In Department #530 (PIC Unit) of **William Noel**, Caseworker III, **effective 03/18/15**. In Department #540 (MH/DS) of **Brenda Petrick**, Caseworker II, **effective 02/27/15**.

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**PERSONNEL TRANSACTIONS AS A RESULT OF NEWLY CREATED POSITIONS:**

**PROBATIONARY NEW HIRE** – In Department #320 (Emergency Management Svc.) of **Timothy Dunkle**, Public Safety Director, Full-Time Exempt, Exempt Pay Grade 6, **effective 03/16/15**; **Special Conditions:** Filling newly created position ratified at the February Salary Board meeting. In Department #520 (Children & Youth) of **Darin Greenlee**, Compliance Coordinator, Part-Time, 40 hours/pay, Non-Union Hourly Pay Grade 6, **effective 02/23/15**; **Special Conditions:** Filling newly created position ratified at the February Salary Board meeting. In Department #580 (Transportation) of **Gerald Hackett**, Bus/Van Driver, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 9, **effective 03/02/15**; **Special Conditions:** Filling newly created position ratified at the January Salary Board Meeting.

**TRANSFER** – In Department #570 (Human Services CSS) of **Patricia Henderson**, Department Clerk II, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 6 to Department #509 (Human Services Fiscal), Department Clerk II, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 6, **effective 02/09/15**; **Special Conditions:** Department restructuring; Filling newly created position ratified at the March Salary Board meeting; of **Lauren Lindholm**, MATP Program Advisor, Exempt Full-Time, Exempt Pay Grade 1, to Department #509 (Human Services Fiscal), MATP Program Advisor, Exempt Full-Time, Exempt Pay Grade 1, **effective 02/09/15**; **Special Conditions:** Department restructuring; Filling newly created position ratified at the March Salary Board meeting; of **Lucy Porter**, Case Aide, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 6 to Department #509 (Human Services Fiscal), Case Aide, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 6, **effective 02/09/15**; **Special Conditions:** Department restructuring; Filling newly created position ratified at the March Salary Board meeting.

Commissioner Summers made a motion to approve the above items, seconded by Commissioner Witherup, aye all.

**ROW OFFICES**  
**Human Resource Items for Informational Purposes**

**PERSONNEL TRANSACTIONS AS A RESULT OF EXISTING VACANCIES:**

**PROBATIONARY NEW HIRE** - In Department #180 (Treasurer’s Office) of **Mary Whitmire**, Department Clerk II, SEIU Position, Full-Time, 70 hours/pay, SEIU Pay Grade 6, **effective 02/17/15**; **Special Conditions:** Filling existing vacancy.

**TITLE CHANGE / RATE ADJUSTMENT** – In Department #310 (Court Supervision) of **Matthew Duncan** from Community Based Juvenile Probation Officer, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$15.60 / hr.) to Aftercare Juvenile Probation Officer, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$15.91 / hr.), **effective 03/01/15**; **Special Conditions:** Filling existing vacancy; rate adjustment due to increased responsibility.

**SEPARATION OF EMPLOYMENT** – In Department #310 (Court Supervision) of **Katie Haun**, Aftercare Juvenile Probation Officer, **effective 02/20/15**.

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**PERSONNEL TRANSACTIONS AS A RESULT OF NEWLY CREATED POSITIONS:**

**None.**

**PLANNING COMMISSION:**

The following item was presented for approval by Commissioner Brooks:

Approval of Appointment of Garnet Wood to Venango County Regional Planning Commission – This appointment is for a five (5) year term.

Commissioner Witherup made a motion to approve the above appointment, seconded by Commissioner Summers, aye all.

**TWO MILE RUN COUNTY PARK:**

Mr. Mihalic presented the Park Activities Report:

The Oil City YMCA will be holding their 5K May Fly race on the first or second Saturday of May.

The week before Memorial Day the campground will open.

The boat races are scheduled for Memorial Day weekend.

The Oil City YMCA will be holding a Triathlon at the Park on June 7.

The beach will also open on June 7.

The Horseback Trail Challenge fund raiser will be held on June 13.

The Mountain Bike race is scheduled for August 15.

Another Triathlon is scheduled for September 12.

The annual Rocky Grove Invitational will be held the second Saturday in October.

Commissioner Witherup asked Mr. Mihalic if there are any places in the Park where Wi-Fi is available. Mr. Mihalic explained that Wi-Fi is available at the Nature Lodge.

**COUNTY ADMINISTRATION:**

The following items were presented for approval by Commissioner Brooks:

Approval of Oil City Parking Ramp Memorandum of Understanding with City of Oil City – This memorandum of understanding (MOU) provides for the City of Oil City to sign over the Oil City parking garage facility to the County. The County has plans for the creation of a multi-modal transportation hub in Oil City. The project calls for a 26,000-square-foot building that would include storage space for all of the County’s transportation vehicles; four (4) service bays, including two (2) with bus lifts and two (2) with regular-sized lifts; a bus wash station; a paint booth; and a mezzanine with space for tire storage. Bike racks and bicycle repair stations will also be part of the project as will be an area for charter bus service if a bus line wanted to begin serving the area. The plans also call for 30 to 40 parking spaces that would be available to the public. Commissioner Brooks thanked the Oil City Council and City Manager for assisting in getting the MOU finished.

Commissioner Summers made a motion to approve the above item, seconded by Commissioner Witherup, aye all.

Approval of Agreement with Northwest Savings Bank for Transfer of Oil City Property – This agreement is with Northwest Savings Bank for the bank to sign the property located at 259 Seneca Street and 250 – 252 Elm Street, Oil City over to the County. As part of the multi-modal transportation hub project, this building will be used for the County’s Transportation offices. This building will also be home to The Pointe which will continue to operate a drop-in center and will add a food pantry and a café.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Summers, aye all.

Approval of PEG Bandwidth Innerduct Agreement – There are currently installed on the Veterans Memorial Bridge a number of conduits used to house innerducts and telephones lines, most of which are occupied by Verizon Pennsylvania North and the County has the right of use of one (1) conduit. PEG Bandwidth PA, LLC has requested to use an innerduct within the County’s conduit on the Veterans Memorial Bridge. This is a five (5) year agreement where PEG Bandwidth PA, LLC agrees

to pay the County of Venango \$15,000.00.

Commissioner Summers made a motion to approve the above agreement, seconded by Commissioner Witherup, aye all.

The following items were presented for approval by Ms. Jones:

Approval of Appointment of Deputy Tax Collectors – There is a new law that requires tax collectors to appoint a deputy. This is in case the tax collector becomes incapacitated. All of Venango County’s tax collectors have returned the necessary paperwork to appoint deputies with the exception of President Township’s tax collector. The deputy tax collectors have been approved by the municipalities and the school districts.

Commissioner Witherup made a motion to approve the above appointments, seconded by Commissioner Summers, aye all.

Ratification of Agreement with Tyco Integrated Security – Due to a new filing system being installed at District Magistrate Lowrey’s office, some cameras needed to be relocated. The cost of this agreement is \$1,278.00.

Commissioner Summers made a motion to approve the above ratification, seconded by Commissioner Witherup, aye all.

The following item was presented for approval by Commissioner Brooks:

Ratification of Resolution #2015-04 – 911 Funding System Reform – This resolution urges the Pennsylvania General Assembly to amend Chapter 53 of Title 35 of the Pennsylvania Consolidated Statutes, relating to Emergency Telephone Services (formerly the Public Safety Emergency Telephone Act, Act 78 of 1990). The monthly surcharge on wireline, wireless, and VoIP subscribers currently range from \$1.00 to \$1.52 per month for wireline, and set at \$1.00 per month for wireless and VoIP and have not been changed since the Act’s passage in 1990. The current funding structure covers only 65% of Venango County’s cost to provide this vital service, with the remainder drawn from the County property tax revenue. The County is joining with the County Commissioners Association (CCAP) in support of a comprehensive rewrite of Chapter 53 of Title 35.

Commissioner Summers made a motion to approve the above ratification, seconded by Commissioner Witherup, aye all.

The following item was presented for approval by Commissioner Summers:

Ratification of Proclamation In Recognition of Achievement for Brenda Carll – This proclamation recognizes Brenda Carll as the Citizen of the Year for the Venango Chamber of Commerce.

Commissioner Witherup made a motion to approve the above ratification, seconded by Commissioner Summers, aye all.

The following item was presented for approval by Commissioner Brooks:

Approval of Proclamation for National Service Recognition Day – April 7, 2015 – Monica Vanderhoff from RSVP addressed the Board on behalf of RSVP and AmericaCorp. Ms. Vanderhoff explained that there are 465 total volunteers working in 35 different places representing RSVP and AmericaCorp in Venango County. Commissioner Brooks read the proclamation for National Service Recognition Day which explains how the corporation for National and Community Service is joining with the National Association of Counties, and County Commissioners and Executives across the country during National County Government Month to recognize the impact of national service on the County Day of Recognition for National Service on April 7, 2015.

Commissioner Summers made a motion to approve the above proclamation, seconded by Commissioner Witherup, aye all.

The following items were presented for approval by Commissioner Witherup:

Approval of Proclamations for Eagle Scout Recognition:

- John Cooper
- Kyle Gratkowski

These proclamations recognize John Cooper of Troop #11 and Kyle Gratkowski of Troop #111 for their attainment of Eagle Scout. The actual Eagle Scout ceremony for Kyle Gratkowski will be held on March 11<sup>th</sup>, 2015 and for John Cooper on March 15<sup>th</sup>, 2015.

Commissioner Summers made a motion to approve the above proclamations, seconded by Commissioner Witherup, aye all.

### **OTHER BUSINESS**

There was no public comment offered.

### **PUBLIC COMMENT**

There was no other business conducted.

### **ADJOURNMENT**

The meeting adjourned at 6:36 p.m. upon a motion by Commissioner Witherup and a second by Commissioner Summers, aye all.

Respectfully submitted,

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Abby R. Flockerzi, Admin. Assist.