

**Venango County Regional Planning Commission
Minutes
Meeting May 19th, 2014**

Those present at the public meeting of the Venango County Regional Planning Commission held at the Great Room, National Transit Building in Oil City at 6:30PM.

Present:

Willis Thomas - City of Oil City Citizen
Barb Crudo – Oil City Mayor
Bob Cross – Oil City Controller
Nick Melnick – Cornplanter Township Citizen
Mike Swatzler – Venango Conservation District
Dave Owens – Polk Borough Mayor
John McClelland – Sugarcreek Borough Council

Guests:

Garnet Wood –Franklin City Council
Debra Kapp
Vince Witherup – Commissioner
Neil TodHunter

Excused:

Albert Abramovic – City of Franklin Citizen
Beth Graham Stumpf – Franklin School Board
Ken Garland – Victory Township Citizen
Keith Klingler - Oil Creek Township Citizen
Rodney Gladd – Clintonville Borough Council

Staff Present:

Jason Ruggiero
Phil Gryskewicz
Judy Barrett
Erik Johnson
Emily Donaldson

Absent:

Fred Krizinsky – Mineral Township Supervisor
Brian Stoltenburg – City of Oil City Citizen

Monthly board meeting called to order by Bob Cross at 6:33PM.

A majority was **not** present for the meeting. The attendance of 7 board members (of the 14 current appointees) was accounted for by Erik Johnson.

Approval of Minutes

Willis Thomas made a motion to approve the minutes from the April 15th, 2014 meeting with the changes to be made; seconded by Dave Owens; so moved by those present. Due to not having a quorum, the board will need to ratify this motion at the next meeting.

PUBLIC COMMENT ON AGENDA ITEMS

- None

***Bob Cross to amend the agenda to move up the Neil TodHunter subdivision approval and waiver request. The board agreed.**

SUBDIVISION AND LAND DEVELOPMENT

- Todhunter Major Subdivision Approval – Willis Thomas presented on behalf of the Plan Review Committee. He advised there were many concerns regarding the waiver requests for this major subdivision – noting primarily that the requests themselves were too vague in nature. Jason Ruggiero stated that there is also a concern with Lot 1 which shows no perk site and just one test pit. Neil Todhunter was present and advised two different perk tests were completed with 10 perk sites – but perhaps some of these may not be shown on the map. Willis advised, based on the lack of detail in the waivers and possible issue with the perk site on lot 1, the Plan Review Committee would move to deny the approval of the major subdivision and waivers at this time. Neil Todhunter advised he could combine lots 1&2 to mitigate the issue with lot 1 – and just make it three subdivisions instead of four. No further action taken.
- Update on outstanding Land Developments – Jason Ruggiero provided a brief update on issues surrounding land developments.

SPECIAL PURPOSE MATTERS

- Erik Johnson presented the Final Draft of the 2014 Venango County Solid Waste & Recycling Plan update to the board for official recommendation onto DEP and the County Commissioners for approval. Mike Swatzler made the motion for this recommendation, seconded by Willis Thomas; so moved by those present. This motion will need to be ratified at the next VCRPC meeting since there was not a quorum present for a 2/3rds majority vote.

OFFICER'S AND COMMITTEE REPORTS

- Executive Committee – No Meeting.
- Plan Review Committee – Nothing further to report
- COG – No report.
- DEP Roundtable – Keith Klingler was unavailable to report.

EXECUTIVE DIRECTOR'S REPORT

- Judy Barrett wanted to welcome Emily Donaldson to the Planning Commission – she is now a full time staff Planner I.

PUBLIC COMMENT - GENERAL

- None.

Motion to adjourn 7:14 PM was made by Willis Thomas, seconded by Dave Owens; so moved.

Respectfully Submitted,
Erik Johnson