

Reviewed by: 


COMMISSIONER BOARD MINUTES
August 12, 2014

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

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| Commissioner Tim Brooks | Commissioner Vince Witherup |
| Commissioner Bonnie Summers | Denise Jones, Chief Clerk/County Administrator |
| Abby Flockerzi, Administrative Assistant | Gerry McGuinness, Voter Registrar |
| Rich Winkler, Solicitor | OC Bell, Airport |
| Diona Brick, Fiscal | Bob Daugherty, Court Supervision Services |
| Eric Foy, Sheriff | Bill Kresinski, MIS |
| Rich Mihalic, Park | Jayne Romero, Human Services |
| Deborah Sharpe, Treasurer | Tom Sherman, EMA |
| Sandy Sutch, Human Resources | Sheila Boughner, News Media |
| Albert Abramovic, Public | |
| Pastor Sue Nageotte, Rocky Grove Presbyterian Church | |

The Retirement Board and Salary Board meetings were convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Brooks called the meeting to order at 6:08 p.m.

APPROVE / AMEND COMMISSIONER BOARD AGENDA:

The following changes were made to the agenda: addition of Approval of Industry Partners contract under Finance Administration – WIA Fiscal Agent; addition of Approval of Resolution 2014-08 Wage Increase for Children and Youth Services Employees under Human Services; removal of Setting of Row Officers’ Salaries under County Administration, as this will be addressed at a separate meeting held at 7:00 pm tonight.

Commissioner Summers made a motion to approve the above amendments, seconded by Commissioner Witherup, aye all.

APPROVAL OF MINUTES:

Commissioner Witherup made a motion to approve the minutes from the July 8, 2014 meeting, seconded by Commissioner Summers, aye all.

PUBLIC COMMENT ON COMMISSIONER BOARD AGENDA:

There was no public comment offered on the Commissioner Board agenda.

COURT ADMINISTRATION:

The following item was presented for approval by Ms. Jones:

Approval of Lease of Postage Equipment with MailFinance/Hagan Business Machines, Inc. – This is for postage equipment located at District Judge Snyder’s office. This is a 63 month contract at a cost of \$128.86 per month and is a budgeted item.

Commissioner Summers made a motion to approve the above lease agreement, seconded by Commissioner Witherup, aye all.

The following item was presented for approval by Mr. Daugherty:

Approval of Electronic Monitoring Service Agreement – This contract is with BI Incorporated and is for the rental of Electronic Monitoring equipment and monitoring of adult and juvenile offenders. This contract allows for Court Supervision Services to have six (6) spare units on hand at no charge.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Summers, aye all.

ROW OFFICES:

The following item was presented for approval by Ms. Jones:

Approval of Purchase Order for Copier in District Attorney’s Office – This purchase order will provide for one (1) copier in the District Attorney’s Office and it will take the place of three (3) existing copiers. This is a 60 month lease at a cost of \$288.73 per month.

Commissioner Summers made a motion to approve the above purchase order, pending changes made by Solicitor Winkler, seconded by Commissioner Witherup, aye all.

PRISION:

There was no business to be conducted.

COMMUNITY SERVICES ADMINISTRATION:

The following item was presented for approval by Mr. Bell:

Approval of Residential Lease – This is a single family residential lease agreement for the property located at 1550 Pittsburgh Road, Franklin, Pennsylvania.

Commissioner Witherup made a motion to approve the above lease agreement, seconded by Commissioner Summers, aye all.

The following items were presented for approval by Mr. Sherman:

Approval of Emergency Management Performance Grant (EMPG) Agreement – Venango County has been approved for \$54,077.00 to use to support approved personnel salaries and benefits. The grant will cover the timeframe of October 1, 2013 through September 30, 2014.

Commissioner Summers made a motion to approve the above grant agreement, seconded by Commissioner Witherup, aye all.

Approval of Direct Purchasing Agreement for the County of Venango’s Accountability and Credentialing System for Emergency Responders – This is a contract with Automated Card Systems, Inc. for a software update for the accountability and credentialing system for emergency responders in the County, as well as responders for the Emergency Response Group. This software credentials the responders by their capabilities. When there is an incident and an emergency responder arrives, their name is entered into the system. A tag is then printed out and the responder can be tracked throughout the incident.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Summers, aye all.

HUMAN SERVICES:

The following items were presented for approval by Ms. Romero:

New Contracts 2013-14

Item 1: Venango Technology Center (MH)

Synopsis: Request Commissioner approval to enter into a contract with the Venango Technology Center in fiscal year 2013-14 to provide Introduction to Maintenance Training for up to 7 individuals identified and authorized by Venango County Human Services. The Provider will be reimbursed the rate of \$583.00 per participant which includes the cost of safety glasses (\$8). The maximum to be reimbursed under this contract is \$4,081.00. The required match will come from the existing match allocation.

New Contracts 2014-15

Item 1: Virginia Sharp (AAA)

Synopsis: Request Commissioner approval to enter into a contract with Virginia Sharp for fiscal year 2014-2015 to provide legal assistance, counseling and representation to older persons referred by the Venango County AAA in order to help them understand, secure, protect or expand their legal rights. The Provider will be reimbursed at the rate of \$150 per hour. There is no match associated with the contract.

Item 2: The National Curriculum & Training Institute, Inc. (CYS/JPO)

Request Commissioner approval to enter into an agreement with the National Curriculum & Training Institute, Inc. to provide a 5-day Facilitator Certification Training for delivering the Crossroad Cognitive Curricula for a total of 8 staff (4CYS/4JPO) at the cost of \$6,392. The required match will come from the CYS match allocation.

CONTINUATION CONTRACTS 2014-2015

Item 1: Regional Counseling Center, Inc. (MH)

Synopsis: Request Commissioner approval to continue to contract with the Regional Counseling Center, Inc. for fiscal year 2014-15 for the following: 1) To provide representative payee services for a maximum of 30 individuals at the rate of \$49.19 per month as authorized by the County; 2) To provide forensic mental health counseling in the Venango County Jail to include assessments/evaluations, consultation, and group therapy at the rate of \$55.00 per hour as authorized by the BSU; 3) To provide psychiatric support in the Venango County jail for an average of 6 hours per week at the rate of \$154.50 per hour (Physician) or \$87.55 per hour (Physician Extender); 4) To provide the Mobile Medication Program for individuals with a serious mental illness as authorized by the County. The County will reimburse the provider the MA rate (currently \$86.72 per hour) for individuals without a third party means of reimbursement; 5) to provide Peer Support services at the rate of \$24 per 15 minute unit for individuals authorized by the County who do not have a third party means of reimbursement; 6) to provide Life Coach services as authorized by the County at the rate of \$16 per 15 minute unit of serviced; 7) to provide Outpatient Mental Health services to include assessment, individual, small group and family therapy. The Provider will be reimbursed for actual costs incurred above all other reimbursements to the maximum of \$323,864; 8) to provide the Medication Program for individuals without a means of paying for their needed mental health medications. The County will reimburse the Provider for actual costs incurred to the maximum of \$2,700; 9) to provider the Illness Management and Recovery Training/Depression Bi-Polar Support Alliance Support Group. The County will reimburse the provider to actual costs incurred to the maximum of \$13,824. The required local match for all of the above mentioned programs will come from the existing match allocation.

Item 2: Grace Learning Center/ Salvation Army (CYS)

Synopsis: Request Commissioner approval to continue to contract with the Grace Learning Center/ Salvation Army for fiscal year 2014-15 to provide an after school program to children in the community ages K- 6. This program will help each child develop skills in a variety of areas. The cost for this program will be billed at \$4.48 per hour per TANF eligible child. The maximum for this Contract is \$68,175. The required match will come from the existing match allocation.

Item 3: Child Development Centers Inc. (CYS)

Synopsis: Request Commissioner approval to continue to contract with the Child Development Centers Inc. for the fiscal year 2014-15 to provide an after school program to children in the community between the ages of 8 and 12 years old. This program will help children become involved in the community and school districts by building skills that are prevalent in Venango County. The cost for this program will be billed at \$670.84 per every TANF eligible child that completes at least 60 percent of the program. The maximum for this Contract is \$77,817. The required match will come from the existing match allocation.

Item 4: Wilson, Thompson & Cisek (CYS)

Synopsis: Request Commissioner approval to continue to contract with Wilson, Thompson & Cisek for the fiscal year 2014-15 for the following: 1) To participate in oversight activities as directed by the CYFS Administrator; 2) provide oversight of the work carried out by the paralegals (LSI), and participate in the Pennsylvania Children & Youth Solicitors' Association; 3) provide consultation and training to VCCYF staff including : legal consultation regarding case decisions, review of court

documents, and review of preparation for court testimony, as authorized by the County. All services provided to Venango County Children, Youth and Family Services as its solicitor will be billed at \$100.00 per hour. A rate of \$50.00 per hour will be reimbursed to the Provider for travel and training hours that are required in order to fulfill the requirements of this contract. The required match will come from the existing match allocation.

Item 5: Nutrition Inc. (AAA)

Synopsis: Request Commissioner approval to continue to contract with Nutrition, Inc. for the fiscal year 2014-15 to provide the preparation of both congregate and home delivered meals, as authorized by Venango County Area Agency on Aging. Meal rates vary per type of meal as follows: frozen meal \$4.233, hot meal \$4.133, emergency meal \$3.444, and congregate hot meal \$4.189. There is no match required from the County.

Item 6: Julie A. LeGoullon, LSW. (CYS)

Synopsis: Request Commissioner approval to continue to contract with Julie A. LeGoullon for fiscal year 2014-15 to provide services, as authorized by the Venango County Children, Youth and Family Director, or her designate. Services and rates include: 1) Individual and family counseling and Consultation: \$75/hour; 2) Specialized counseling: \$85/hour; 3) Basic home study: \$600; 4) Adoption Pre-placement Study: \$175; 5) Behavioral Evaluations: \$200; 6) Court appearance half day up to four hours: \$250; 7) Court appearance full day 4 to 8 hours: \$400; 8) Report writing and consultation with other parties: \$25/hour. The required match will come from the existing match allocation.

Item 7: Parkside Psychological Associates (CYS)

Synopsis: Request Commissioner approval to continue to contract with Parkside Psychological Associates for the fiscal year 2014-15 for the following: 1) to provide Community Abuse Response Team (CART) services to adults and children involved with Venango County CYFS, with no third party means of reimbursement (individual session \$118.25/hour), (family session \$99.00 per hour), (group session \$40.00 per hour); 2) to provide Abel Assessments (\$275.00 each), polygraph (\$275.00 each), court attendance (\$118.25 per hour), and training/staff consultation (\$118.25 per hour) as authorized by the County. The required match will come from the existing match allocation.

Item 8: Tracy Jo's Personal Care (AAA)

Synopsis: Request Commissioner approval to continue to contract with Tracy Jo's Personal Care Home for fiscal year 2014-15 to provide adult daycare to consumers of Area Agency on Aging, as authorized by the County at a rate of \$58.91 for full day care and \$42.00 for half-day care. It is requested that the \$3,000,000 insurance coverage requirement be waived for this provider given the requirement for the Department of Aging is \$2,000,000 and no more than 8 individuals can be served at any given time. There is no match required from the County.

Item 9: White Deer Run, Inc. (SAP)

Synopsis: Request Commissioner approval to continue to contract with White Deer Run, Inc. for the following services: 1) Halfway House Female Only at the rate of \$93/Day (Renewal Center); 2) Inpatient Non Hospital Rehab for adults and adolescents with co-occurring disorders at the rate of \$234/Day (White Deer Run); 3) Inpatient Non Hospital Rehab – Short Term for adults and adolescents at the rate of \$203.00/Day (WDR); 4) Inpatient Non Hospital Rehabilitation for adults and adolescents at the rate of \$195.00/Day (WDR); 5) Inpatient Non Hospital Detoxification for adults and

adolescents at the rate of \$216.00/Day (WDR); 6) Inpatient Non Hospital Detoxification for adults and adolescents at the rate of \$191.00/Day (Cove Forge); 7) Inpatient Non Hospital Rehabilitation for adults with a co-occurring disorder at the rate of \$253/Day (Cove Forge); 8) Inpatient Non Hospital Rehabilitation - Short Term for adults at the daily rate of \$182.00/Day (Cove Forge). The Provider will be reimbursed the daily rate for individuals authorized by the County with no third party means of reimbursement. There is no match required.

Item 10: Family Service and Children's Aid Society (MH, ID, AAA, CYS)

Synopsis: Request Commissioner approval to continue to contract with Family Service and Children's Aid Society for fiscal year 2014-15 for the following: 1) To provide Home and Community Habilitation for base funded ID customers authorized by the BSU at the rate set by the Department of Public Welfare, Office of Developmental Services of \$6.38/15 min.; 2) To provide the Family Foundation Program for MH customers who do not have a third party means of reimbursement. Reimbursement to the Provider will be at the MA approved rate; 3) to provide Family Based Drug and Alcohol services for families authorized by CYS. The County will reimburse the provider for actual costs incurred to the maximum of \$126,093; 4) to provide Parent Support Services to families authorized by CYS and Home and Community Support Services for MH and AAA funded customers as authorized by the County at the rate of \$16.11/15 min; 5) to provide Supervised Visitation to individuals authorized by CYS at the hourly rate of \$34.20; 6) for the operation of the Venango Fatherhood Initiative Program. The County will reimburse the provider for actual costs incurred to the maximum of \$87,000; 7) to provide Outpatient Drug and Alcohol services to individuals authorized by SAP who do not have a third party means of reimbursement at the hourly rate of \$80; 8) to provider Intensive Outpatient services to individuals authorized by SAP who do not have a third party means of reimbursement at the hourly individual rate of \$70 and the hourly group rate of \$33; 9) To provide Pregnant Women, Adult, Injection Drug Users, Jail Group to individuals authorized by SAP at the session rate of \$70; 10) to provide Outreach Services at the hourly rate of \$55; 11) to provide Prevention Services at the hourly rate of \$60; 12) to provide Gambling prevention services at the hourly rate of \$55; 13) to Provide Shelter to individuals identified and authorized by the SAP program at the rate of \$50/day; 14) to provide Recovery Specialist services to individuals authorized by the SAP program who do not have a third party means of reimbursement. The Provider will be reimbursed the rate of \$19.50/15 minutes. The required match will come from the existing match allocation.

Item 11 Pyramid Healthcare, Inc. (SAP)

Synopsis: Request Commissioner approval to continue to contract with Pyramid Healthcare, Inc. for the following services: 1) Inpatient Non Hospital Detoxification for adolescents at the rate of \$219/Day (Duncansville); 2) Inpatient Non Hospital Rehab – Short Term for adults at the rate of \$191.00/Day (Duncansville); 3) Inpatient Non Hospital Rehab – Short Term for adults with a co-occurring disorder at the rate of \$291.69/Day (Wilkinsburg); 4) Inpatient Non Hospital Detoxification for adults at the rate of \$247.25/Day (Wilkinsburg); 5) Inpatient Non Hospital Detoxification for adults and adolescents with a co-occurring disorder at the rate of \$226.00/Day (Duncansville); 6) Long Term Inpatient Non-hospital Rehabilitation for adults at the rate of \$217.35 (Wilkinsburg); 7) Long Term Inpatient Non-hospital Rehabilitation for adults with a co-occurring disorder at the rate of \$278.45/day (Wilkinsburg); 8) Inpatient Non Hospital Rehabilitation – Short Term for adults with a co-occurring disorder at the rate of \$233/Day (Duncansville); 9) Inpatient Non Hospital Rehabilitation - Short Term for adults at the daily rate of \$249.09/Day (Wilkinsburg). 10) Long Term Inpatient Non-hospital Rehabilitation for adolescents at the rate of \$268.03 (Gibsonia). The Provider will be reimbursed the

daily rate for individuals authorized by the County with no third party means of reimbursement. There is no match required.

Item 12: Community Services of Venango County, Inc. (MH, EI, CYS)

Synopsis: Request Commissioner approval to continue to contract with Community Services of Venango County for fiscal year 2014-15 for the following: 1) to operate the Welcome Every Child Program. The County will reimburse the Provider \$220 per delivered welcome basket to the maximum of 230 baskets (\$50,600); 2) to operate the Community Doula Program. The County will reimburse the Provider for actual costs incurred to the maximum of \$68,370; 3) to operate the New Beginnings Program utilizing the Early Head Start model with additional training and supports to serve families with identified substance abuse/recovery issues who have children through age three and pregnant women living in Venango County. The County will reimburse the Provider for actual costs incurred to the maximum of \$58,785; 4) to perform the screening of children utilizing the Ages & Stages Developmental Questionnaires and the Ages & Stages Social/Emotional Questionnaires for children birth to age five years as authorized by the County Children and Youth at the rate of \$87.00 for each completed screening submitted to the County and entered into the University of Pittsburgh database; 5) to operate the Parents as Teachers Program. The County will reimburse the Provider \$93.59 per completed home visit to the maximum reimbursement of \$111,340; 6) to perform C/FST satisfaction surveys for 248 MH and SA consumers at the rate of \$163.71 per completed survey; 7) to operate the Elk Street Apartments for MH individuals with a severe mental illness. The County will reimburse the Provider for actual operating costs that exceed rental reimbursement to the maximum of \$12,000; 8) to provide life skills training to individuals with a severe mental illness at the rate of \$5.90 per 15 minute unit of service; 9) to perform Early Intervention Independent Evaluations at the state set rate of \$27.99 per 15 minute unit of service; 10) to provide employees who have self-identified as having a disability to staff the Human Services Enclave. The County will reimburse the Provider for actual costs incurred. Any required match will come from the existing match allocations.

Item 13: Susquehanna Software, Inc. (MH)

Synopsis: Request commissioner approval to continue to contract with Susquehanna Software, Inc. in fiscal year 2014-15 for technical assistance and quarterly CCRI submissions for the MH system. The Provider will be reimbursed \$22,000 and the required match will come from the existing match allocation.

Item 14: The POINTE (MH)

Synopsis: Request Commissioner approval to continue to contract with The POINTE in fiscal year 2014-2015 for the operation of a drop in center and Warmline for individuals with a mental illness. The Provider will be reimbursed for actual costs incurred to the maximum of \$102,000. The match will come from the existing match allocation.

Item 15: Oil City YMCA (CYS)

Synopsis: Request Commissioner approval to continue to contract with the Oil City YMCA in fiscal year 2014-15 for the operation of the NYPUM mini-bike program for at risk youth. The County will reimburse the Provider \$70 per day per participant to the maximum of \$27,360. The required match will come from the existing match allocation.

ADDENDUMS TO EXISTING CONTRACTS 2012-2013

Item 1: Sugar Valley Lodge (MH)

Synopsis: Request Commissioner approval to amend the contract with Sugar Valley Lodge for fiscal year 2012-13 in order to reimburse them for actual costs incurred for the purchase of miscellaneous goods necessary for the Enhanced Personal Care Home located in Polk, PA. The maximum to be reimbursed is \$4,514. The required match will come from the existing match allocation for this time period.

ADDENDUMS TO EXISTING CONTRACTS 2013-2014

Item 1: The POINTE (MH)

Synopsis: Request Commissioner Approval to amend the contract with THE POINTE for fiscal year 2013-14 in order to increase the contract maximum from \$97,000 to \$105,472 for cover actual operating expenses incurred. The required match will come from the existing match allocation.

Item 2: Community Services of Venango County, Inc. (CYS)

Synopsis: Request Commissioner Approval to amend the contract with Community Services of Venango County, Inc. for fiscal year 2013-14 to reimburse them for actual startup costs incurred associated with the start-up of the New Beginnings home visitation program and the expansion of the Parents as Teachers Program. The maximum the Provider will be reimburse is \$16,666.07. The required match will come from the existing match allocation.

Item 3: Child to Family Connections (JPO)

Synopsis: Request Commissioner Approval to amend the contract with Child to Family Connections for fiscal year 2013-14 to reimburse them for actual costs not covered by the PCCD Grant associated with the service of Community Group Conferencing. The maximum the Provider will be reimbursed is \$1,033.17. The required match will come from the existing match allocation.

Item 4: Family Services of Northwest Pennsylvania (CYS)

Synopsis: Request Commissioner approval to amend the contract with Family Services of Northwest Pa for fiscal year 2013-14 to increase the contract maximum from \$174,480 to \$182,172 to cover actual costs incurred for the combined Triple P and Brief Services Programs. The required match will come from the existing match allocation.

ADDENDUMS TO EXISTING CONTRACTS 2014-2015

Item 1: Community Services of Venango County, Inc. (EHS)

Synopsis: Request Commissioner approval to amend the contract (3/1/14 through 2/28/15) with Community Services of Venango County, Inc. in order to increase the contract maximum for the Early Head Start Program from \$278,552 to \$849,642 as identified in the funding award letter received June 25, 2014 from the Department of Health and Human Services. The required match of \$212,410.50 is the responsibility of the provider.

OTHER ITEMS:

Item 1: Approval of CYFS Resource Family Agreements (CYS)

Request Commissioner approval to enter into two Resource Family Agreements for the Foster/ Kinship Care Program as authorized by the County.

Item 2: Approval of appointment to AAA Advisory Board (AAA)

Request Commissioner approval to appoint Kathleen Stephens to the Venango County Area Agency on Aging Advisory Council.

Item 3: Approval for the submission of CYFS 2015-16 Needs Based Plan and 2014-15 Implementation Plan. (CYS)

Request Commissioner signature on certifications and assurances and approval for the submission of the CYFS Needs Based Plan for fiscal year 2015-16 to the PA Department of Public Welfare, Office of Children, Youth and Families. Approval is also requested for the submission of CYFS Implementation Plan for fiscal year 2014-15 to the PA Department of Public Welfare, Office of Children, Youth and Families for the certified amount of \$6,080,030.

Item 4: County of Erie (CYS)

Synopsis: Request Commissioner approval to extend the contract for the period July 1, 2013 through June 30, 2014 with County of Erie into Fiscal Year 2014-2015 through June 30, 2015. This contract enables Erie County to utilize our foster home as a resource for their dependent child. No payment will be made to Erie County, and Erie County will reimburse Venango County for our services. All terms in the contract remain in full force and effect. There is no match required from the County.

Item 5: FTA Certification and Assurance (transportation)

Request Commissioner approval to sign and submit the FTA F/Y 2014 Certification and Assurance for the transportation department.

Item 6: CWIS Data Sharing Agreement (CYS)

Request Commissioner approval to sign the CWIS Data Sharing Agreement for the purpose of establishing an electronic data exchange within the 67 counties to expand state level data sharing and program coordination. This agreement is initiated by the PA Department of Public Welfare.

Item 7: Special Section 5333(b) Warranty (transportation)

Request Commissioner approval to sign the Acceptance of Special Section 5333(b) Warranty for application of small urban and rural programs covering labor standards whereby the interests of employees affected by financial assistance through the Department of Transportation shall be protected under arrangements the Secretary of Labor concludes are fair and equitable.

Item 8: State Food Purchase Agreement (CSS)

Request Commissioner approval to sign Exhibit D; Attachment A of the State Food Purchase Program designating Venango County's agreement to participate in the Department of Agriculture's State Purchase Contract Option for fiscal year 2014-15. There is no dollar amount attached to this Exhibit.

Item 9: Acceptance of Public Bid (MH/DS)

Request Commissioner approval to accept the bid acquired through the Public Bid Process for plumbing work to be completed at a property located at 5 West Third Street, Oil City, PA 16301. The amount of the bid is \$21,593.00

Item 10: Go-Bus Route Schedule (Transportation)

Request Commissioner approval of changes to the Go Bus schedule that are to go into effect in September, 2014.

Item 11: Fire Fighter Sales and Service Co. (MH/DS)

Request commissioner approval to contract with Fire Fighter Sales and Service Company to provide the quarterly and annual tests and inspections of the fire sprinkler, fire pump and alarm system located at the Polk Enhanced Personal Care Home. The total annual cost of \$1,500.00.

Item 12: Resolution 2014-08 – Wage Increase for Children and Youth Services Employees –The

Department of Public Welfare requires this resolution each year to assist the State in determining the appropriate funding levels for each County. This resolution does not mean the CYS employees will automatically be awarded this pay raise.

Commissioner Summers made a motion to approve the above items, seconded by Commissioner Witherup, aye all.

FINANCE ADMINISTRATION:

The following warrants were submitted for approval by Ms. Brick:

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| Warrant 071114 \$119,500.24 | Non-Human Services Expenditures |
| Warrant HS071114 212,096.58 | Human Services Expenditures |
| Warrant HS070714 173.50 | Human Services Expenditures |
| Warrant 071814 663,473.20 | Non-Human Services Expenditures |
| Warrant HS071814 425,305.12 | Human Services Expenditures |
| Warrant HS071514 6,975.00 | Human Services Expenditures |
| Warrant HS071614 1,737.50 | Human Services Expenditures |
| Warrant 072514 1,255,131.44 | Non-Human Services Expenditures |
| Warrant HS072514 163,002.26 | Human Services Expenditures |
| Warrant HS072414 150.00 | Human Services Expenditures |
| Warrant SP072414 245,862.67 | Human Services Expenditures |
| Warrant HS072814 240.00 | Human Services Expenditures |
| Warrant 080114 845,307.96 | Non-Human Services Expenditures |
| Warrant HS080114 177,311.51 | Human Services Expenditures |
| Warrant SP073014 224,739.89 | Non-Human Services Expenditures |
| Warrant SP073114 400.00 | Human Services Expenditures |
| Warrant 080814 144,624.83 | Non-Human Services Expenditures |
| Warrant HS080814 222,462.80 | Human Services Expenditures |
| Warrant HS081114 5,400.00 | Human Services Expenditures |
| Warrant SP080814 1,000.00 | Non-Human Services Expenditures |

Total \$4,714,894.50

Commissioner Witherup made a motion to approve the above warrants, seconded by Commissioner Summers, aye all.

The following item was presented for approval by Ms. Brick:

Approval of Travel Policy Update – Changes to the Travel and Other Reimbursement Expenses Policy include that in all cases the employee will submit expenses monthly or quarterly. Any expenses not meeting these timeframes may not be reimbursed. Also, the employee shall reconcile everything immediately upon their return. Failure to do so will lead to discipline up to and including termination.

Commissioner Summers made a motion to approve the above policy update, seconded by Commissioner Witherup, aye all.

WIA FISCAL AGENT:

The following items were presented for approval by Ms. Brick:

Approval of Gold Standards Study Amendment – This agreement is between Mathematica Policy Research and the Northwest Pennsylvania Workforce Investment Area. The amendment would assign the grant to the County of Venango as the fiscal agent for the Northwest Pennsylvania Workforce Investment Area. By doing this, the County would be able to draw funds from the grant and pay those performing the studies.

Commissioner Witherup made a motion to approve the above amendment, seconded by Commissioner Summers, aye all.

Approval of Cleaning Contract for Partners for Performance, County of Venango as Fiscal Agent – This contract is a bid award for the cleaning services for the Partners for Performance office located in the Meadville Mall. The contract was awarded to Opportunities Unlimited and the cost of the contract is \$78.00 per month.

Commissioner Summers made a motion to approve the above contract, seconded by Commissioner Witherup, aye all.

Approval of Partners for Performance IT Consulting Services – The IT consulting services for Partners For Performance will be provided by the Title 1 provider, technically Venango Training and Development. They currently retain two (2) IT people with which they would be providing the service to Partners For Performance.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Summers, aye all.

Approval of Active Aging Contract – This contract is for the rental of a room for the Workforce Investment Board meeting scheduled for August 20, 2014. The cost of this contract is \$65.00 for the day plus incidentals.

Commissioner Summers made a motion to approve the above contract, seconded by Commissioner Witherup, aye all.

Approval of Erie Career Fair Contract – This is a contract for a career fair being held in October

through the Erie CareerLink. The rental of the facility in \$1,000.00 per day.

Commissioner Witherup made a motion to approve the above contract, pending Solicitor Winkler's changes, seconded by Commissioner Summers, aye all.

Approval of Industry Partners Contract – This contract is with Vie Associates to provide facilitation services for the Manufacturing and Health Care Industry Partnerships. The cost to facilitate the Manufacturing IP is \$26,400.00 and the cost to facilitate the Health Care IP is \$28,392.00. This contract runs from July 1, 2014 to June 30, 2015.

Commissioner Summers made a motion to approve the above contract, seconded by Commissioner Witherup, aye all.

HUMAN RESOURCES:

The following Human Resource Agenda was presented for approval by Ms. Sutch:

PERSONNEL TRANSACTIONS AS A RESULT OF EXISTING VACANCIES:

PROBATIONARY NEW HIRE – In Department #130 (Human Resources) of **Michelle Craig**, Employee Benefits Coordinator, Full-Time, 70 hours/pay, Non-Union Hourly Pay Grade 4 (\$12.00 / hr.), **effective 08/04/14; Special Conditions:** Filling existing vacancy. In Department #140 (Tax Claim) of **Cathy Young**, Department Clerk II, SEIU Position, Full-Time, 70 hours/pay, SEIU Pay Grade 6 (\$8.80 / hr.), **effective 07/23/14; Special Conditions:** Filling existing vacancy. In Department #160 (Maintenance) of **John Keener**, Maintenance Worker III, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 10 (\$10.81 / hr.), **effective 07/14/14; Special Conditions:** Filling existing vacancy. In Department #305 (Prison) of **Judy Sonne**, Corrections Officer, AFSCME Position, Full-Time, 80 hours/pay, AFSCME Pay Grade 11 (\$9.38 / hr.), **effective 07/10/14; Special Conditions:** Filling existing vacancy; Action ratified at the August Prison Board meeting. In Department #325 (911 Center) of **Charles Hoobler**, Telecommunicator I, Part-Time, 40 hours/pay, Non-Union Hourly Pay Grade 3 (\$10.60 / hr.), **effective 08/13/14; Special Conditions:** Filling existing vacancy; of **Samuel McSparren**, Telecommunicator I, Part-Time, 40 hours/pay, Non-Union Hourly Pay Grade 3 (\$10.60 / hr.), **effective 08/11/14; Special Conditions:** Filling existing vacancy; of **Terry Wygant**, Telecommunicator I, Part-Time, 40 hours/pay, Non-Union Hourly Pay Grade 3 (\$10.60 / hr.), **effective 08/11/14; Special Conditions:** Filling existing vacancy. In Department #507 (Veterans' Affairs) of **Gail Stewart**, Intake Clerk II, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 6 (\$8.80 / hr.), **effective 07/09/14; Special Conditions:** Filling existing vacancy. In Department #520 (Children & Youth) of **Matthew Haines**, Casework Supervisor, Full-Time Exempt, Exempt Pay Grade 3 (\$38,957.00 / yr.), **effective 07/21/14; Special Conditions:** Filling existing vacancy. In Department #531 (Human Services Clerical) of **Cara Rowland**, Department Clerk II, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 6 (\$8.80 / hr.), **effective 07/08/14; Special Conditions:** Filling existing vacancy.

TEMPORARY NEW HIRE – In Department #605 (County Park) of **Emily Fowkes**, Department Clerk Intern, Temporary Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 1 (\$8.27/hr.), **effective 07/27/14; Special Conditions:** Temporary assignment through 08/17/14; filling existing vacancy.

PROMOTION – In Department #520 (Children & Youth) of **Kayla Edwards**, from Caseworker I, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 5 (\$12.40/hr.), to Caseworker II, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$13.96/hr.), **effective 08/03/14.**

END OF PROBATION – In Department #520 (Children & Youth) of **Michele Kearns**, CYFS Program Director, Full-Time Exempt, **effective 07/20/14**; of **Molly Stanley**, Caseworker II, Full-Time, 80 hours/pay, **effective 07/21/14**. In Department #530 (PICs) of **William Noel**, Caseworker III, Full-Time, 80 hours/pay, **effective 08/03/14.**

LATERAL TRANSFER / JOB TITLE CHANGE – In Department #160 (Maintenance) of **James Sunderlin**, from Maintenance Worker III, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 10 (\$12.8291/hr.), to Department #590 (Housing), Chore/Weatherization Worker III, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 10 (\$12.8291/hr.), **effective 07/21/14**; **Special Conditions:** Filling existing vacancy.

OUT OF CLASS COMPENSATION – In Department #130 (Human Resources) of **Sandra Sutch**, Assistant Human Resource Director, Full-Time Exempt, from Exempt Pay Grade 3 (\$43,398.00/yr.) to Exempt Pay Grade 3 (\$61,050.91/yr.), **effective 07/11/14**; **Special Conditions:** Temporary salary increase while performing duties as Acting Director until Human Resource Director vacancy is filled. In Department #540 (MH/DS) of **Amy Aikins**, Senior Program Specialist, Full-Time Exempt, from Exempt Pay Grade 3, (\$43,194.47/yr.) to Exempt Pay Grade 3 (\$52,197.31/yr.), **effective 07/07/14**; **Special Conditions:** Additional compensation for up to 6 weeks for additional responsibility while filling in for employee's leave of absence.

SEPARATION OF EMPLOYMENT – RETIREMENT – In Department #130 (Human Resource Department) of **Pennie Maclean**, Director of Human Resources, **effective 07/10/14**. In Department #135 (Fiscal) of **Sharon Paprocki**, Fiscal Technician, **effective 07/11/14**.

SEPARATION OF EMPLOYMENT – In Department #305 (Prison) of **Michael Kirwin**, Corrections Monitor, AFSCME Position, **effective 07/17/14**; **Special Conditions:** Action ratified at the August Prison Board meeting; of **Shelly Taylor**, Corrections Officer, AFSCME Position, **effective 07/25/14**; **Special Conditions:** Action ratified at the August Prison Board meeting. In Department #520 (Children & Youth) of **Carrie Beightol**, Casework Supervisor, **effective 08/18/14**. In Department #540 (MH/DS) of **Robert O'Hara**, Caseworker II, **effective 08/22/14**. In Department #580 (Transportation) of **Terry Meade**, Bus/Van Driver, SEIU Position, **effective 07/07/14**. In Department #605 (Park) of **Mallory Mohnkern**, Temporary Department Clerk Intern, **effective 07/22/14**.

PERSONNEL TRANSACTIONS AS A RESULT OF NEWLY CREATED POSITIONS:

PROBATIONARY NEW HIRE – In Department #520 (Children & Youth) of **Billie Jo Coleman**, Caseworker II, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$13.96 / hr.), **effective 07/14/14**; **Special Conditions:** Filling newly created position ratified at the May Salary Board meeting; of **Shannon Sumoske**, Caseworker II, Full-Time, 80 hours/pay, Non-Union Hourly Pay

Grade 6 (\$13.96 / hr.), **effective 07/14/14; Special Conditions:** Filling newly created position ratified at the June Salary Board meeting. In Department #580 (Transportation) of **Valerie McNany**, Bus/Van Driver, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 9 (\$10.21 / hr.), **effective 07/07/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Terry Meade**, Bus/Van Driver, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 9 (\$10.21 / hr.), **effective 07/07/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting.

TRANSFER / RATE ADJUSTMENT – In Department #520 (Children & Youth) of **Diane Weckerly**, from Program Manager, Full-Time Exempt, Exempt Pay Grade 4 (\$45,821.82/yr.), to Department #540 (MH/DS), Clinical Manager, Full-Time Exempt, Exempt Pay Grade 4 (\$47,654.69), **effective 08/04/14; Special Conditions:** Filling newly created position ratified at the March Salary Board meeting.

RECLASSIFICATION / RATE ADJUSTMENT – In Department #580 (Transportation) of **Anthony Avolio**, from Vehicle Driver, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 7 (\$9.2925/hr.), to Bus/Van Driver, Part-Time, 50 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **John Barber**, from Vehicle Driver, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 7 (\$9.2925/hr.), to Bus/Van Driver, Part-Time, 50 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Thomas Clark**, from Vehicle Driver, SEIU Position, Part-Time On-Call, 7 hours/pay, SEIU Pay Grade 7 (\$10.08/hr.), to Bus/Van Driver, Part-Time On-Call, 7 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **George Etzel**, from Vehicle Driver, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 7 (\$10.08/hr.), to Bus/Van Driver, Part-Time, 50 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Jean Fico**, from Vehicle Driver, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 7 (\$9.7864/hr.), to Bus/Van Driver, Full-Time, 80 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Paul M. Hartman**, from Vehicle Driver, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 7 (\$9.2925/hr.), to Bus/Van Driver, Part-Time, 50 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Theodore Heckathorn**, from Vehicle Driver, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 7 (\$10.08/hr.), to Bus/Van Driver, Full-Time, 80 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Robert Heller**, from Vehicle Driver, SEIU Position, Probationary Part-Time, 50 hours/pay, SEIU Pay Grade 7 (\$9.00/hr.), to Bus/Van Driver, Probationary Part-Time, 50 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Willie Owens**, from Vehicle Driver, SEIU Position, Part-Time, 50 hours/pay, SEIU Pay Grade 7 (\$9.7864/hr.), to Bus/Van Driver, Part-Time, 50 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Donald Schons**, from Vehicle Driver, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 7 (\$10.08/hr.), to Bus/Van Driver, Full-Time, 80 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting;

of **Regis Tologo**, from Vehicle Driver, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 7 (\$9.5945/hr.), to Bus/Van Driver, Full-Time, 80 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting.

RECLASSIFICATION / RATE ADJUSTMENT cont'd – In Department #580 (Transportation) of **Samuel Umstead**, from Vehicle Driver, SEIU Position, Full-Time, 80 hours/pay, SEIU Pay Grade 7 (\$9.7864/hr.), to Bus/Van Driver, Full-Time, 80 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; of **Maurizio Dragotta**, from Vehicle Driver, SEIU Position, Probationary Full-Time, 80 hours/pay, SEIU Pay Grade 7 (\$9.00/hr.), to Bus/Van Driver, Probationary Full-Time, 80 hours/pay, SEIU Pay Grade 9 (\$10.21/hr.), **effective 07/01/14; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting;

Commissioner Witherup made a motion to approve the above items, seconded by Commissioner Summers, aye all.

ROW OFFICES

Human Resource Items for Informational Purposes

PERSONNEL TRANSACTIONS AS A RESULT OF EXISTING VACANCIES:

PROBATIONARY NEW HIRE – In Department #250 (Register & Recorder) of **Ann Frankenberger**, Department Clerk II, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 2 (\$9.55 / hr.), **effective 07/14/14; Special Conditions:** Filling existing vacancy. In Department #265 (Prothonotary) of **Holly Watson**, Department Clerk II, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 2 (\$9.55 / hr.), **effective 08/05/14; Special Conditions:** Filling existing vacancy.

PROMOTION – In Department #265 (Prothonotary) of **Carolyn Proper**, from Department Clerk II, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 2 (\$10.49 / hr.), to First Deputy Prothonotary, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 5 (\$12.40 / hr.), **effective 08/04/14; Special Conditions:** Filling existing vacancy.

CHANGE IN EMPLOYMENT STATUS – In Department #205 (Courts) of **Kyle Peasley**, Law Clerk, from Temporary Full-Time Exempt, Legal Exempt Pay Grade 1 (\$38,957.00/yr.), to Regular Full-Time Exempt, Legal Exempt Pay Grade 1 (\$38,957.00/yr.), **effective 08/11/14; Special Conditions:** Filling existing vacancy.

EXTENSION OF TEMPORARY ASSIGNMENT – In Department #270 (Sheriff's Department) of **Stephen Brundage**, Deputy Sheriff, Temporary Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$13.96/hr.), **effective 08/01/14; Special Conditions:** Temporary assignment extended through 08/15/14.

SEPARATION OF EMPLOYMENT – RETIREMENT – In Department #265 (Prothonotary) of **Penny Knupp**, First Deputy Prothonotary, **effective 07/31/14.**

SEPARATION OF EMPLOYMENT – In Department #205 (Courts) of **Michael Butler**, Law Clerk, effective 08/08/14. In Department #230 (District Judge 2-3) of **Lynette Kossman**, District Judge Secretary, effective 07/25/14. In Department #270 (Sheriff’s Department) of **Kevin Lewis**, Deputy Sheriff, effective 08/15/14.

PERSONNEL TRANSACTIONS AS A RESULT OF NEWLY CREATED POSITIONS:

TEMPORARY NEW HIRE – In Department #180 (Treasurer’s Office) of **Sarah McGuinness**, Department Clerk Intern, Temporary Full-Time, 70 hours/pay, Non-Union Hourly Pay Grade 1 (\$8.27 / hr.), effective 07/14/14; **Special Conditions:** Temporary assignment not to exceed 140 hours; filling newly created position ratified at the July Salary Board meeting. In Department #205 (Courts) of **Kyle Peasley**, Law Clerk, Temporary Full-Time Exempt, Legal Exempt Pay Grade 1 (\$38,957.00/yr.), effective 08/04/14; **Special Conditions:** Temporary assignment through 08/08/14; filling newly created position ratified at the August Salary Board meeting.

The following item was presented for approval by Ms. Jones:

Ratification of Nationwide Retirement Solutions – This is part of the Deferred Compensation option through Nationwide Financial. The plan now offers a more customized, individual account. This will give employees another option for investing.

Commissioner Summers made a motion to approve the above ratification, seconded by Commissioner Witherup, aye all.

PLANNING COMMISSION:

The following item was presented for approval by Ms. Jones:

Approval of Fee Reimbursement Agreements

- Charter Foods North, LLC
- Oil Region Astronomical Society, Inc.

These agreements state that both the landowner and the County acknowledge that the County will incur costs and fees relating to the review of the landowner’s Stormwater Management Plan by its professional consultants, and the landowner agrees to pay and/or reimburse the County for such costs. These agreements call for the landowner to deposit \$2,500 in an escrow account as security for the payment of all costs, expenses, charges and fees.

Commissioner Witherup made a motion to approve the above agreements, seconded by Commissioner Summers, aye all.

The following item was presented for approval by Commissioner Brooks:

Approval of Placing Venango County Municipal Solid Waste Management Plan 2014 Ordinance 2014-04 on Display – A committee met with a consultant to develop the Venango County Municipal Solid

Waste Management Plan. The draft of this plan was then reviewed by the Planning Commission. This draft will be on display for review and comments for the next thirty (30) days. It is available for review in the Commissioners' Office, Planning Office, Law Library, Oil City Library, Franklin Library and on the County's website.

Commissioner Summers made a motion to approve placing the above ordinance on display, seconded by Commissioner Witherup, aye all.

The following item was presented for approval by Ms. Jones:

Approval of Service Agreement with Tri-County Industries, Inc. – This contract is to place an additional recycling bin at Two Mile Run County Park. The cost for the additional bin is \$100.00 per month, bringing the total cost for the contract to \$300.00 per month for three (3) bins. Most, if not all of the additional cost should be adsorbed by the DEP 904 grant moneys.

Commissioner Witherup made a motion to approve the above agreement, pending Solicitor Winker's changes, seconded by Commissioner Summers, aye all.

TWO MILE RUN COUNTY PARK:

Mr. Mihalic presented the Park Activities Report:

The bridge on Cherrytree Road is closed as of Monday, August 4th for construction work. The detour signs are up and it is very well marked.

The annual Mountain Bike race will be held on Saturday, August 16th.

The beach will be closing effective August 24th and will reopen for Saturday and Sunday only during Labor Day weekend.

The VARHA Fundraiser is scheduled for September 6th.

The Astroblast 2014 is scheduled for September 23rd through September 28th.

The Rocky Grove Invitational is scheduled for October 11th.

COUNTY ADMINISTRATION:

The following items were presented for approval by Ms. Jones:

Approval of Venango County Land Bank Ordinance 2014-03 – Under this ordinance, the land bank could acquire property for the purposes of deterring the spread of blight; promoting redevelopment and reuse of the properties; supporting targeted efforts to stabilize neighborhoods; and stimulating residential, commercial and industrial development. The approval to place this ordinance on display was approved at the June 10, 2014 Commissioner Board meeting and this ordinance was presented for more public comments at the July 8, 2014 Commissioner Board meeting.

Commissioner Summers made a motion to approve the above ordinance, seconded by Commissioner

Witherup, aye all.

Approval of Proposal and Service Order Authorization Project Management and Architectural Services for District Justice Office Renovations – Lennon, Smith and Souleret – This agreement is for design, architectural and engineering fees for the renovation of the 9-1-1 Center to relocate the District Justice office that is currently located in Pleasantville. The total cost of this agreement is \$28,445.00.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Summers, aye all.

Approval of Agreement with Peterson’s Property Maintenance, Inc. – The contract for the custodial services for five (5) County buildings was put out for bid and Peterson’s Property Maintenance, Inc. was the lowest, responsible bidder. This agreement is for two (2) years at a cost of \$92,000.00 per year.

Commissioner Summers made a motion to approve the above agreement, seconded by Commissioner Witherup, aye all.

Ratification of Fourth Amendment to Lease with Citizens Bank, N.A. – This amendment to the lease with Citizens Bank, N.A. extends the lease five (5) more years. This becomes effective June 1, 2015 and will expire May 31, 2020. The cost of the lease agreement is \$993.68 per month beginning June 1, 2015 and shall increase by two (2) percent from the rent payable in the preceding year.

Commissioner Witherup made a motion to approve the above ratification, seconded by Commissioner Summers, aye all.

Approval of Contracts with Tyco SimplexGrinnell – There are several contracts included with this including:

- Installation of five (5) new smoke detectors in the new Courthouse addition at a cost of \$5,300.00
- Fire alarm and sprinkler testing and inspection at the Troy A. Wood Human Services Complex at a cost of \$2,850.00
- Fire alarm and sprinkler testing and inspection at the Courthouse Annex at a cost of \$1,394.00
- Fire alarm and sprinkler testing and inspection at the Courthouse at a cost of \$2,645.67
- Fire alarm and sprinkler testing and inspection at the Venango County Jail at a cost of \$4,938.20.

Commissioner Witherup made a motion to approve the above contracts seconded by Commissioner Summers, aye all.

Approval of Change Order for Liquid Fuels Award for Sugarcreek Borough – The Borough of Sugarcreek is requesting a change order for the \$20,000 Liquid Fuels award they received in 2013. This award was originally for the construction of a salt storage shed and the Borough of Sugarcreek asked the County to encumber the funds on October 8, 2013. Due to the construction of the salt shed being too costly, the Borough would now like to use these funds towards the paving of .34 miles of Ebger Street in the village of Rocky Grove. The total cost of the project is \$23,265.00.

Commissioner Summers made a motion to approve the above change order, seconded by Commissioner Witherup, aye all.

Approval of Safety Committee Appointments:

- Todd Johnson, Chairman
- Garry Coleman
- Karen Clark, reappointment
- Dave Koyack, reappointment

Commissioner Summers made a motion to approve the above appointments and reappointments, seconded by Commissioner Summers, aye all.

OTHER BUSINESS

There was no other business conducted.

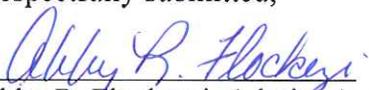
PUBLIC COMMENT

There was no public comment offered.

ADJOURNMENT

The meeting adjourned at 6:40pm upon a motion by Commissioner Witherup and a second by Commissioner Summers, aye all.

Respectfully submitted,


Abby R. Flockerzi, Admin. Assist.